

Post-Meet Checklist

Meet Name _____

Sanction# _____

This form is to be checked off, signed and attached to the Sanction Officer packet.

_____ A. TO ALL PARTICIPATING TEAMS:

- _____ 1. Copy of meet results as required to be mailed to Team address. This does not include any complimentary copies at the meet. give to the coach

_____ B. TO THE SANCTION OFFICER:

- _____ 1. Copy of the final results
- _____ 2. Copy of the "Summary of Entries"
- _____ 3. Original "ASI Meet Financial Summary"
- _____ 4. Check for the Total Fees Due from financial summary payable to ALASKA SWIMMING
- _____ 5. This checklist signed by Meet Director or other authorized team representative

_____ C. TO RECORDS/OVC CHAIRMAN:

- _____ 1. Copy of the page of Final Results with RECORD OF SWIMMER. Complete copy of Final Results if Championship Meet
- _____ 2. State Record/OVC entry card (completed according to "State Records" instruction sheet)

_____ D. TO AREA REPRESENTATIVE (All Area Reps if Statewide Meet)

- _____ 1. Copy of Final Results
- _____ 2. Copy of the "Summary of Entries"
- _____ 3. Copy of "ASI Meet Financial Summary"

I certify that _____ (host team name) has met all Post-Meet obligations within the two weeks allowed following our meet.

Meet Director Signature

Date

